JW FIRE DOORS

Timber fire doors

Fire door inspection report

Alder House · fictional example

Example premises, Cheshire

PREPARED FOR	INSPECTOR	INSPECTION DATE
Example Facilities Team	Example inspector	24 November 2026
REPORT REFERENCE / REVISION	**RECIPIENT**	**DOORS IN SCOPE**
SAMPLE-INS-01 · R2	Site manager	2

Executive summary

Evening inspection of two timber doors. FD-01 has frame and closer defects. FD-02 needs a return visit with the keyholder. All job details and measurements are fictional. The photographs are AI-generated illustrations of the example findings.

DOORS	FINDINGS REQUIRING ACTION	UNVERIFIED CHECKS	UNANSWERED ITEMS
2	2	5	0

The required performance comes from the premises documentation. Visual checks record accessible condition and operation. Establishing the installed fire or smoke classification requires product and installation evidence. Unknown, inaccessible and unanswered items are identified in the door records. The responsible person can use the schedule to assign follow-up.

Door schedule

Door	Location	Required rating	Inspection outcome
FD-01	Ground floor · east corridor	FD30S	Action required · limited record
FD-02	Ground floor · store	Unconfirmed	No access

Action schedule

Confirmed defects and follow-up requests are listed here. The door records also identify individual tests that could not be completed.

Door FD-01 · Ground floor · east corridor — Action required

Is there damage to the frame, joints or stops?

The timber beside the latch keep is split, with a section missing at the fixing.

Review the damaged jamb against the doorset repair evidence. Reinstate a sound fixing for the keep and recheck engagement. Relevant reference: BS 8214:2026 and the doorset's supporting evidence.

Priority · High Owner · Site manager Target · 24 November 2026 Photo P1.3

Door FD-01 · Ground floor · east corridor — Action required

Is the closer undamaged, connected and free from leaks or obstructions?

The closer arm is disconnected from the frame shoe.

Site manager informed. Arrange a competent repair and repeat the full-open, small-opening and latching tests. Relevant reference: BS EN 1154 and the doorset's supporting evidence.

Priority · High Owner · Site manager Target · 24 November 2026 Photo P1.4

Door FD-01 · Ground floor · east corridor — Not verified

Where you can see it, is the joint between the frame and wall free from gaps or damage?

Architraves concealed the perimeter on both sides.

The joint between the frame and wall could not be verified on this visit. Check the installation record or agree further inspection. Relevant reference: BS 8214:2026 and the approved frame-to-wall fire-stopping detail.

Agreed action Check the installation record for the concealed junction.

Owner · Site manager Target · 1 December 2026

Door FD-02 · Ground floor · store — Not verified

Which parts of this door could you inspect?

Store locked throughout the visit. The site manager will arrange keyholder access.

Owner · Site manager Target · 27 November 2026

DOOR FD-01

Ground floor · east corridor

Meeting room

Action required · limited record



Door FD-01 · P1.1 · Front elevation



Door FD-01 · P1.2 · Rear elevation

REQUIRED CLASSIFICATION
FD30S

REQUIREMENT SOURCE
Example door schedule A, row FD-01.

PRODUCT RECORD
Example doorset file A1, revision 2, hardware and clearance details.

CONFIGURATION
Single leaf, single action

LEAF THICKNESS
44 mm

LEAF WIDTH
926 mm

Door identification

Door FD-01 · Inspection item	Recorded result and observations
Which parts of this door could you inspect?	**Recorded** · Both faces and all visible fittings accessible
What fire rating could you establish for the fitted door?	**Recorded** · FD30S
Does the fire strategy or door schedule require a fire door here?	**Recorded** · Yes
Can you see a certification label or plug?	**Recorded** · No
Does another record confirm the fire rating of this fitted door?	**Recorded** · Yes No certification label or plug was found. The inspector identified other evidence for the fire rating of this fitted door. Relevant reference: BS 8214:2026 and the records for the fitted doorset.
Which record confirms the rating?	**Recorded** · Example installation register A1, entry FD-01, cross-referenced to product file A1.

Door and frame condition

Door FD-01 · Inspection item	Recorded result and observations
Are the faces, edges and lippings of each door leaf undamaged?	**Satisfactory** · Yes
Is there damage to the frame, joints or stops?	**Action required** · Yes The timber beside the latch keep is split, with a section missing at the fixing. Review the damaged jamb against the doorset repair evidence. Reinstate a sound fixing for the keep and recheck engagement. Relevant reference: BS 8214:2026 and the doorset's supporting evidence.  Door FD-01 · P1.3 · Inspection evidence
Is the wall around the door frame free from visible damage or open holes?	**Satisfactory** · Yes
Does the closed door sit evenly in the frame without visible bowing or twisting?	**Satisfactory** · Yes
Is an air-transfer grille fitted?	**Recorded** · No
Are there any fittings through the door, such as a letter plate or viewer?	**Recorded** · No
Is a fire door sign fitted?	**Recorded** · Yes
What instruction is shown on the sign?	**Recorded** · Fire door keep shut
Does each required sign give the correct instruction for that leaf?	**Satisfactory** · Yes
Is the signage secure, legible and free from damage?	**Satisfactory** · Yes
Are kick plates or face-fixed protection plates installed?	**Recorded** · No

Frame and perimeter gaps

Door FD-01 · Inspection item	Recorded result and observations
Is a planted door stop present?	**Recorded** · No

Door FD-01 · Inspection item	Recorded result and observations
Is the frame stable, with no visible movement or defective fixings?	**Satisfactory** · Yes
Where you can see it, is the joint between the frame and wall free from gaps or damage?	**Not verified** Architraves concealed the perimeter on both sides. The joint between the frame and wall could not be verified on this visit. Check the installation record or agree further inspection. Relevant reference: BS 8214:2026 and the approved frame-to-wall fire-stopping detail.
Hinge-side gap	**Recorded** · 3 mm
Head gap	**Recorded** · 3 mm
Closing-edge gap	**Recorded** · 3 mm
What edge gaps does the doorset detail allow?	**Recorded** · Example product detail A1, revision 2, specifies 2–4 mm at the head and vertical edges.
Are all the measured edge gaps within those limits?	**Satisfactory** · Yes

Intumescent and smoke seals

Door FD-01 · Inspection item	Recorded result and observations
Are the intumescent strips present and intact wherever required by the supporting detail?	**Satisfactory** · Yes
Do the required smoke seals touch continuously when the door is closed?	**Satisfactory** · Yes

Hinges and pivots

Door FD-01 · Inspection item	Recorded result and observations
How is the leaf hung?	**Recorded** · Hinges
Do the number, type and positions of the hinges match the doorset evidence?	**Satisfactory** · Yes Three butt hinges on the leaf, matching fictional schedule A1, detail H2.
Are all visible hinge screws present, secure and of the specified type?	**Satisfactory** · Yes
Are the hinges free from excessive wear, metal fragments and oil leakage?	**Satisfactory** · Yes
Is there any visible combustible material behind the hinges?	**Satisfactory** · No

Self-closing and hold-open devices

Door FD-01 · Inspection item	Recorded result and observations
What type of self-closing arrangement is fitted to this leaf?	**Recorded** · Surface-mounted overhead closer
Is the closer undamaged, connected and free from leaks or obstructions?	**Action required** · No The closer arm is disconnected from the frame shoe. Site manager informed. Arrange a competent repair and repeat the full-open, small-opening and latching tests. Relevant reference: BS EN 1154 and the doorset's supporting evidence.  Door FD-01 · P1.4 · Inspection evidence
Are all visible closer fixings present, secure and seated correctly?	**Satisfactory** · Yes
Is the door free from wedges, hooks or other unauthorised devices that could prevent it closing?	**Satisfactory** · Yes
Does the leaf close fully into its frame unaided when released from fully open?	**Not verified** Test deferred because the closer arm was disconnected.
Does the leaf close fully into its frame unaided when released from approximately 15°?	**Not verified** Test deferred because the closer arm was disconnected.
After closing, does the door stay in its frame and engage any fitted latch?	**Not verified** Engagement under the closer could not be tested.

Locks, latches and access control

Door FD-01 · Inspection item	Recorded result and observations
What locking or latching arrangement is fitted?	**Recorded** · Latch only
Does the latch hold the door firmly in the frame without rattling?	**Satisfactory** · Yes
Are lever handles or operating knobs fitted to the latch?	**Recorded** · Yes

Door FD-01 · Inspection item	Recorded result and observations
Are the lever handles or knobs secure, undamaged and operating the latch correctly?	**Satisfactory** · Yes
Are push plates fitted?	**Recorded** · No

Glazing

Door FD-01 · Inspection item	Recorded result and observations
Does the leaf contain a glazed panel?	**Recorded** · No

Threshold and final comments

Door FD-01 · Inspection item	Recorded result and observations
Which product detail sets the allowed gap under the door?	**Recorded** · Example product detail A1, revision 2, specifies a maximum 3 mm clearance over the level threshold.
Maximum gap allowed under the door before the seal operates	**Recorded** · 3 mm
Is a drop-down seal fitted?	**Recorded** · No
Does the door swing clear of the finished floor?	**Satisfactory** · Yes
Maximum bare threshold gap	**Recorded** · 3 mm
Does the threshold meet the specified smoke-control detail across the full width?	**Satisfactory** · Yes

DOOR FD-02

Ground floor · store

Store room

No access

REQUIRED CLASSIFICATION	CONFIGURATION	LEAF THICKNESS	LEAF WIDTH
Unconfirmed	Unverified	—	—

Door identification

Door FD-02 · Inspection item	Recorded result and observations
Which parts of this door could you inspect?	**Not verified** · No access
What could you not inspect, and what access is needed?	**Recorded** · Store locked throughout the visit. The site manager will arrange keyholder access.

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Use this report with the fire strategy, door schedule, product evidence and manufacturer's instructions. The findings apply to the accessible conditions on the inspection date. Product certification and the premises fire risk assessment have separate scopes.